



**Minutes of the Leadership Team Meeting
held by Zoom Call on Wednesday 24 September 2017**

Women on the call:

Ashleigh Megson
Jane Carvell (Meeting Leader)
Katja Layher-Segal
Liz Hawthorne
Susie Beazley
Sylvie Kerry
Nikki Widdicombe

Apologies were received from:

Fran Williams

1 Minutes of the previous meeting

The record of the meeting held on 24th August 2017 was **accepted**.

2 Matters Arising from the Minutes

2.1 Venues

MKP has stepped away from Waterperry house and WWUK is able to proceed at their own pace. Jane will ask Annie Bate to check it out on our behalf

2.2 WWUK Video

The final version of the video produced by Amanda Kidner and her husband was collectively viewed and discussed. It was agreed to publish it and also to keep the C20 video. A way to show appreciation to Amanda and Paddy for their time and effort is being considered.

2.3 Finance

Currently looking good, but that's because participants have started paying for October.

Sylvie raised the question on what is actually of interest to the LS Team finance-wise. There was a discussion about staff related finance (fee waivers, single rooms, staff - participant ratios) and basic break-even numbers for all workshops as well as a budget for the year.

We aim to get the year end accounts to Roxy in a timely manner after the October weekend to be able to start fresh into the new year.

- 2.4 Meeting with facilitation Team
Jane, Katja and Sylvie will meet with members of the Facilitation Team. Initial contact has been made and common ground established. Conference call to be held Sunday 01. October
- 2.5 Company directorship
It was agreed that directors should be part of the leadership team and Ashleigh, Jane, Susie B, Sylvie and Liz have stepped up to fulfil this role.
Xxxx (Sylvie ??) to contact Liz to thank he for holding that role and informing her that others are taking over
- 2.6 Status of next Woman Within Weekend
23 Participants, 19 fully paid, 3 Bursaries agreed
30 staff applied.
Need 3 more participants to break even

3 Any Other Business

- 3.1 Wholeness
Registrations open in just a few days
A discussion took place about a reduced rate for members being offered and if these need to be WWUK paid up members, or based on where they live?
It was agreed to re-word the application form
Question about bursaries arose – who is entitled and is proof required?
Are they only available to UK women with other regions organising their own

Date of the next meeting

The next Leadership Team meeting will take place by zoom call on Thursday 16th August from 7 -9pm