



## **Minutes of the Leadership Team Meeting held by Zoom Call on Monday 16 October 2017**

### **Women on the call:**

Ashleigh Megson  
Jane Carvell (Meeting Leader)  
Katja Layher-Segal  
Susie Beazley  
Nikki Widdicombe

### **Apologies were received from:**

Fran Williams  
Sylvie Kerry  
Liz Hawthorne

### **1 Minutes of the previous meeting**

The record of the meeting held on 24<sup>th</sup> September 2017 was **accepted**.

### **2 Matters Arising from the Minutes**

#### **2.1 Venues**

MKP has stepped away from Waterperry house and WWUK is able to proceed at their own pace. Ashleigh will ask Annie Bate to check it out on our behalf once she is back in the country

#### **2.2 Finance**

Trafford Hall Projection – currently 28 Participants and 30 staff  
Expected profit £3000

It was noted that in future it would be good to know the financial impact prior to making decisions on numbers for staff and participants

A discussion took place about financial decision making on who can, how much and ultimately P&L allocation of costs

It was agreed to look at getting projections for all venues currently used after the Oct weekend

#### **2.3 Meeting with facilitation Team**

Jane, Katja and Sylvie had a call with Mellon and Roxy from the Facilitation Team on 01.10.2017. It was a very fruitful discussion with a number of points to consider going forward. It was also noted that the current situation isn't uncommon and can be addressed. Minutes to be issued shortly

- 2.4 Status of next Woman Within Weekend - **FULL**  
28 Participants, 25 fully paid, 3 Bursaries agreed  
30 staff applied.  
( weekend to be capped at 28 participants due to space in largest room )  
It was agreed to take pictures at the weekend and post on the FB page
- 2.5.1 Wholeness  
29 Registered out of a total of 36 spaces  
The french places are full  
A discussion took place about how to offer the remaining spaces to UK women only  
Agreed to send Friday mail about it to UK postcodes only
- 2.5.2 Wholeness staffing  
16 places available for staff  
Marg emailed to say she's received applications and is keen to pass them back to us  
who to ??  
Team unsure on current agreement about staffing Wholeness – Sylvie to read new  
agreement and feed back – Katja to inform Sylvie

### **3 Any other business**

- 3.1 Membership - increasingly important to discuss asap
- 3.2 Document storage Dropbox vs Google Docs
- 3.3 Requirements for an IT Protocol ( Storing and sharing of Information )

### **Date of the next meeting**

The next Leadership Team meeting will take place by zoom call on Wednesday 15<sup>th</sup>  
November from 8 -10pm